

Call for CVs

Reference Number CY2022/03

Position Title: **Caregiver**
Duty Station: **Semi-independent living Units - Ammochostos Area**
Classification: **Ungraded position, attractive remuneration package**
Type of Appointment: **Full-time, Special short-term contract with possibility of extension**
Estimated Start Date: **As soon as possible**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. The International Organization for Migration (IOM) is committed to the principle that humane and orderly migration benefits migrants and society. As the leading international organization for migration, IOM acts with its partners in the international community to: assist in meeting the growing operational challenges of migration management; advance understanding of migration issues; encourage social and economic development through migration, and; uphold the human dignity and well-being of migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Under the direct supervision of the Head of Office / Project Manager and in cooperation with the Area Project Assistant, and in the framework of Semi-independent living as alternative care model for unaccompanied migrant children over 16, the Caregiver will have the following duties and responsibilities:

Core Functions / Responsibilities:

1. Providing care to migrant children residing in semi-independent living units.
2. Building relationships of trust, cooperation and understanding with beneficiaries.
3. Ensuring security of accommodated children (including during night / weekends and public holidays if requested). In the event of a crisis or urgency, the caregiver undertakes incident management, informs other staff and/or the Area Project Assistant and receives relevant instructions.
4. Taking care of children's physical hygiene and clothing (distribution, needs, cleanliness), escorting children to social and/or medical services when necessary.
5. Having an overview of the general hygiene and living conditions in accommodation rooms and based on the daily routines or regulations identified.
6. Assisting with the distribution of basic goods to children and notifying the Area Project Assistant if further items and distributions are needed.
7. Checking the condition of food in case of provided meals and ensuring that are served in the agreed times.
8. Organizing and monitoring in cooperation with other staff members the children's daily routine and structured daily activities, while also supporting educational and recreational activities.

9. Contributing to the daily life and procedures of the semi-independent living units to create a supportive and protective environment, working individually and collectively with children.
10. Ensuring that children take care of their own laundry on a regular basis.
11. Undertake other duties as assigned.

Required Qualifications:

Education

- High School degree / certificate with three years of relevant work experience; or
- Bachelor's degree from an accredited academic institution with one year of relevant working experience;

Experience and skills

- Bsc in Nursing and Registration as Nurse at the Ministry of Health is an advantage;
- At least one year of previous working experience.
- Previous working experience with children or semi-independent living units is an advantage;
- Familiarity with direct assistance to migrants or refugees or familiarity in working in a multi-cultural environment is desirable. will be a distinct advantage;
- Valid driver's license.

Languages Fluency in English and Greek is required.

Required Competencies:

Values

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators level 1

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Other:

- Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.
- Appointment will be subject to certification that the candidate is medically fit for appointment and verification of residency, visa and authorizations by the concerned Government, where applicable.
- Appointment will be subject to the provision of the relevant to the position degree(s), professional licenses and criminal record certificate & sexual exploitation and abuse certificate.
- Only candidates residing in either the country of the duty station or from a location in a neighbouring country that is within commuting distance of the duty station will be considered. In all cases, a prerequisite for taking up the position is legal residency in the country of the duty station, or in the neighbouring country located within commuting distance, and work permit, as applicable.

How to apply:

Interested candidates are invited to submit their applications (CV and Cover Letter) in English, to rliperti@iom.int email address, quoting the call for CVs number CFCV **CY2022/03** in the subject of the email, by **21st November, 2022** at the latest.

Only short-listed candidates will be contacted.

Posting Period:

From 07.11.2022 to 21.11.2022.